

# Vacation Care Excursion Authorisation Form

Service Name: CHERRYBROOK OOSH    Date of Excursion: 10<sup>th</sup> April 2026

Reason child is leaving the Program premises: To participate in a planned Excursion

Description of proposed pick-up location: Cherrybrook OOSH

Description of proposed destination: Kicks Tenpin & Arcade

Address of Excursion venue: Inside Parramatta Leagues Club, 3/1 Eels Pl, Parramatta

Description of proposed activities while at Excursion Venue: Ten Pin Bowling, Arcade Games & XD Ride

Method of seat belted Transport to/from the Program to the Excursion Venue: Bus/Private Coach Charter

Bus Company providing Transport: North Sydney Bus Charters

Time of departure from Program: 9.00am

Time of arrival back to Program: 2.00pm

Anticipated number of children likely to attend excursion: 63

Anticipated number of staff likely to attend excursion: 8

The anticipated educator-to-child ratio for the excursion will be: 1-8

Prior to signing this authorisation slip, please ensure that you have read the available *Risk Assessment Plan*.

Child Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Contact Phone Number: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_

In the event that an alternate excursion is scheduled due to weather or other unforeseen circumstances, you will be notified by email the relevant details as soon as they are finalised.

By signing this form, you acknowledge that you have read and understood the available Risk Assessment Plan and that you agree for your child to attend the planned or the alternate excursion, if applicable. Copies of our policies and procedures relating to the transportation of children are available at the service.

Parent Signature: \_\_\_\_\_

Date \_\_\_\_\_

# Vacation Care Excursion Authorisation Form

Service Name: CHERRYBROOK OOSH    Date of Excursion: 17<sup>th</sup> April 2026

Reason child is leaving the Program premises: To participate in a planned Excursion

Description of proposed pick-up location: Cherrybrook OOSH

Description of proposed destination: Thornleigh Golf Centre

Address of Excursion venue: 142 – 178 Pennant Hills Road, Thornleigh, NSW, 2120

Description of proposed activities while at Excursion Venue: 18 holes of Mini Golf

Method of seat belted Transport to/from the Program to the Excursion Venue: Bus/Private  
Coach Charter

Bus Company providing Transport: North Sydney Bus Charters

Time of departure from Program: 9.00am

Time of arrival back to Program: 1.30pm

Anticipated number of children likely to attend excursion: 63

Anticipated number of staff likely to attend excursion: 8

The anticipated educator-to-child ratio for the excursion will be: 1-8

Prior to signing this authorisation slip, please ensure that you have read the available *Risk Assessment Plan*.

Child Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Contact Phone Number: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_

In the event that an alternate excursion is scheduled due to weather or other unforeseen circumstances, you will be notified by email the relevant details as soon as they are finalised.

By signing this form, you acknowledge that you have read and understood the available Risk Assessment Plan and that you agree for your child to attend the planned or the alternate excursion, if applicable. Copies of our policies and procedures relating to the transportation of children are available at the service.

Parent Signature: \_\_\_\_\_

Date \_\_\_\_\_